

Send the First Page of the Report and Contributions to the Health, Pension and 401(k) Funds to PO Box 11430, New York, NY 10286-1430.

- 1) Payments for Pension and Health Contributions can be paid on one check, made payable to the Equity-League Health Trust Fund. 401K contribution payments are to be issued separately, with the check(s) to be made payable to the Equity-League 401K Trust Fund. Please do not combine any payments to the Funds with initiation fees or dues payments (both of which must be sent to the appropriate regional office of the Actors' Equity Association—see box on the right).
- 2) Mail checks for the Funds to: 165 W. 46th Street 14th Floor New York, NY 10036-2501 or by making Electronic ACH Bank Payments.
- 3) Contribution reports and payments for the Equity-League Pension, Health and 401(k) Funds (PAGE ONE) must be sent from the first rehearsal through the last performances, USING SUNDAY as your WEEK ENDING DATE.
- 4) Please do not combine more than one show/title or weeks on one report—please use separate reports.

Send Pages 2 and 3 and Initiation Fees & Dues to the appropriate Regional Office of the Actors' Equity Association.

- 1) Contribution reports for dues (PAGES TWO and THREE) and initiation fees with a SEPARATE CHECK from Fund contributions must be mailed to the appropriate regional office of the Actors' Equity Association: 165 W. 46th Street, New York, NY 10036-2501
125 South Clark St., Suite 1500, Chicago, IL 60603-5200
6755 Hollywood Blvd., 5th Floor, Hollywood, CA 90028-4623
- 2) Please make sure a SEPARATE check for initiation fee and working dues is made payable to "Actors' Equity Association" and sent to that office, not to the Equity-League Fund Office.

In Col. 1 the complete & correct 9 digit social security number of each Actor (even if working under Corp. Name).

Insert, in alphabetical order, by last name, the Actor's professional name as registered with Actors' Equity Association (if working under Corp. Name list it instead).

In Column 4 the type of contract each Actor is signed to:
J = Stock Jobbing
R = Resident Contract for Stock
S = Seasonal
P = Per Performance
W = Weekly.

All Per Performance contracts must complete Column 5 and/or 6. Others should complete only if salary differs from contractual. In Col. 5 enter the number of hours an Actor rehearsed each week, and/or in Col. 6 the number of performances the Actor played each week.

In Col. 7 enter the amount of the total gross weekly payment including contractual salary, overtime, vacation accrual, unused sick leave, out of town expenses, expense payments and per diem payments made which exceed the contractual minimum—listing reasons between reported and contractual salary in the Comments section in Col. 12. Vacation pay must be reported for pay period in which it was taken (unused vacation pay may be reported in the report corresponding to the date payment was issued).

3 or 4 digit number supplied by the Fund Office.

EQUITY-LEAGUE PENSION, HEALTH & 401(k) WEEKLY CONTRIBUTION REPORT and ACTORS' EQUITY ASSOCIATION DUES REPORT

Producing Org. <i>Exciting Productions, Inc.</i>		Empl. Agreement No. <i>1234567890 (10 digits)</i>		City <i>New York</i>		State <i>NY</i>	
Name of Theatre <i>Shakespeare Playhouse</i>				City <i>New York</i>		State <i>NY</i>	
Show <i>Hamlet</i>		Show No. <i>123 (3 digits)</i>		Contract Type <i>LORT</i>		Fund Office Contact ID No. <i>123</i>	
Report for Week Ending <i>12/31/2006</i>		Page ____ of ____		Date of 1st Rehearsal <i>5/1/2006</i>		Circle One: WEEKLY DAILY PER PERFORMA	
Opening Date <i>5/8/2006</i>		Closing Date		If either apply, please circle: Amended (A) or Hiatus (H)		If either apply, please circle: REP or T	

1	2	3	4	5	6	7	8	9	10	11	12
Social Security No.	Actors on Equity Contract (include S.M.s) Performing This Week (in Alphabetical Order)		Type of Contract	No. of Rehrs/ Hours	No. of Perf.	Gross Weekly Payments	Total Wkly Pensionable Payments or LORT category min	401(k) Deferral %	401(k) Deferral Contrib.	401(k) Employer Contrib. %	COMMENTS
	Last Name	First Name									
<i>123-34-6789</i>	<i>Jones</i>	<i>Katherine</i>				<i>\$6,000.00</i>	<i>\$5,500.00</i>	<i>2</i>	<i>\$110.00</i>		<i>Add'l perf. 12/28</i>
<i>234-56-7891</i>	<i>Smith</i>	<i>Albert</i>				<i>\$1,000.00</i>	<i>\$1,000.00</i>	<i>0</i>	<i>0</i>		

Total number of Actors for whom health contributions are being made.

In Col. 8 enter the amount of the total weekly pensionable payments including all of the items mentioned in the instructions for Col. 7 but excluding any amount in excess of the appropriate cut-off. For LORT 401K contribution use category minimum as maximum limit.

Weekly health contribution rate.

Total Employer Contributions is the total of any Tax Relief and Total Non-Deferral Contributions.

No. Actors Receiving Health Contributions	<i>2</i>	X	Enter Separate TOTALS in Cols. 7, 8 & 10		<i>\$7,000.00</i>	<i>\$ 6,500.00</i>	Total Actor 401(k) Contrib.	<i>\$ 110.00</i>			NOT
Health Contribution Rate	<i>\$ 180.00</i>	=	Working Dues 2.25% of Total Gross Weekly Payments (Col. 7)		<i>\$ 157.50</i>		Total Employer 401(k) Contrib.				
Total Health Contribution	<i>\$ 360.00</i>		Pension <i>8 %</i> x Total of Column 8 (use Col. 7 for LORT)		<i>\$ 520.00</i>	Tax Relief		Total Non-Deferral Contribution			

Total Non-Deferral Contributions are up to 3% before accumulated tax relief (Canadians 9%), 1% for US and Canadians thereafter.

NON PROFESSIONALS IN CAST				NON PROFESSIONALS IN CAST			
LAST NAME	FIRST NAME	Function (PR) (CH) (UN) (PA)	Status (EMC) (LJ) (ST)	LAST NAME	FIRST NAME	Function (PR) (CH) (UN) (PA)	Status (EMC) (LJ) (ST)
<i>Valdez</i>	<i>Nancy</i>	<i>PR</i>	<i>LJ</i>	<i>Jordan</i>	<i>Michael</i>	<i>PA</i>	<i>ST</i>

List the names of Non-professionals in alphabetical order.
Function:
PR = Principal
CH = Chorus
U = Understudy
PA = Production Assistant
Status:
EMC = Member Candidate
LJ = Local Jobber
ST = Student

Total Payroll \$		Pension Check No.	Amount Received	In Col. 10 multiply Total Weekly Pensionable Payments in Col. 8, for LORT use column 7, (up to a maximum of \$7500 per week) by the amount in Col. 9 and enter the result, up to a maximum of \$6,375.00.	and Fund Payments To: ACCOUNTS RECEIVABLE BOX 11430 K, NY 10286-1430
Posting Date		Health Check No.	Amount Received		
MULTIPLE WEEK ENDING CHECK <input type="checkbox"/>		401(k)	Totals are always for this page (if additional pages are needed please do separate totals for each page).	Date	

Number of Actors receiving health contribution multiplied by the health contribution.

Multiply Gross Weekly Salary for all Actors by 2.25%.

In Col. 9 the percentage of salary that the Actor elected to contribute towards his/her 401(k) plan (between 0% to 85%). The Actor may cancel/change the deferral at any time.

Tax Relief is 2% once tax relief is in effect (8% for Canadians).

In Col. 11 indicate % of any employer contribution to 401(k) plan—e.g., 3% before tax relief & 1% after (Canadians, 9% before tax relief & 1% after with a note that 8% tax relief should be credited).

In Col. 12 explain any differences for pensionable payments from the contractual salary and make any other comments pertaining to exceptions.